

Risk Assessment for Teams Returning to School

If you are not feeling well (in any way whatsoever), have been classified as extremely vulnerable or have returned to the travelled abroad recently you should not attend any practice or school assembly until a quarantine period has passed. The same applies if someone in your home feels unwell, is extremely vulnerable or has just returned to the UK. There are others who will be available to help.

Please follow Coronavirus (Covid-19) hand washing and infection control measures at all times, including every time you enter or leave a premises or encounter others.

Good Practice

Please be aware of the current government guidelines and restrictions.

Wash hands frequently.

Ask School if your team will need to wear a mask & gloves when entering school and when moving around school to your assembly area. You may be required to only remove your mask for the assembly.

Be aware of new school traffic patterns for entering and exiting the hall and the building.

Use hand sanitiser frequently where handwashing facilities are not available. Carry your own personal hand sanitiser with you.

Think ahead: It might not be possible to use the staff toilets at school.

Cough or sneeze into a tissue or your elbow.

Dispose of tissues in a waste bin.

Maintain social distancing of 2 metres.

Avoid touching your eyes, nose and mouth.

Below is a risk assessment proforma to assist you on your return to schools. This should not be viewed as a comprehensive document; please add any activities or situations pertinent to your team and location. Team leaders should ensure that, before entering a school, all team members read the risk

assessment and are aware of the conversation between the team leader and the school. It is good practice for the safeguarding lead at your church to have a copy of this document (paper or electronic).

Activity	Hazard	Pre-Control Measure Risk Rating	Control Measures	Residual Risk Rating	Notes	Team leader's comments/notes
Entering school premises	Exposure to Covid-19, colds and other viruses and infections	High	<p>Ahead of time, have team leader discuss with school the protocol for entering school – including the size of group, PPE, and cleaning procedures.</p> <p>Ensure all team members are aware of protocol.</p> <p>Be prepared to bring own hand sanitiser and ask school if masks and gloves will be necessary while in the school.</p> <p>Follow social distancing guidelines.</p> <p>Arrive on time and with everything you need to avoid multiple trips in and out of school.</p>	Medium	Once you have discussed the protocol with the school, please write down the points so that all team members can sign.	
Pre-assembly set-up	Not following social distancing guidelines.	Medium	Follow social distancing guidelines. This may require smaller groups attending than previously.	Medium	Following social distancing may be difficult when spaces are	

	Exposure to unclean surfaces.		Discuss with school when area will be cleaned prior to visit.		smaller. Please discuss how you will do this before you go into the school.	
Delivering the assembly	<p>Not following social distancing guidelines.</p> <p>Airborne transmission from students and adults.</p> <p>Use of potentially infected props and costumes.</p>	High	<p>Follow social distancing guidelines. This may include limiting movement of storytellers.</p> <p>Limit voice projection and do not encourage the children to shout responses.</p> <p>Because of social distancing it may be easier not to include children in the team presentation of the story.</p> <p>Props, puppets and costumes are only to be used by storytellers and must be cleaned after each visit. Once cleaned, they should be placed directly into a bag/pillowcase away from other household items.</p>	Medium	<p>It is very important to clean all props and wash all clothing after a visit. A pillowcase can be used to carry the costumes so that it all goes into the wash together and limits handling.</p> <p>Each team member could be allocated their own outfit. They are then responsible for washing their own 'kit' and bringing them to the next assembly.</p>	
Post-assembly	Not following social distancing.	High	Follow social distancing guidelines.	Medium		

	Exposure to Covid-19, colds and other viruses and infections		Ensure all team members are aware of school protocol for cleaning/clearing the area and for leaving the school.			
<i>Extra space for what may be appropriate in your school.</i>						